

Extended Field Trip Request Form

Request should be submitted to principal thirty days (30) in advance of trip. Extended field trips require Superintendent's and/or Board of Education approval if trip is over 100 miles or overnight.

Teacher's Name Josh Cannon Date of Request 5/31/22

I am requesting permission to take 1 Varsity Golfer → Cam Kietzner
of students, grade level, department

on a field trip to NYS PHSAA Golf Championships
destination and location

Golf on 6/5/22 to 6/6/22
event day/date day/date

Departure from/Time/Date 6/5/22 Vestal Return Location/Time/Date 6/6/22

Transportation Requested: School Bus(es) needed N/A Charter Bus(es) needed 0 Cost: \$ 0

Funding Source for charter bus 0

Admission Charge per Student \$ 0 Total _____ Funding Source _____

Additional Costs \$ 0 (Please explain) _____

Total District Costs of Entire Trip \$ \$30 + \$144 \$177⁰⁰

Advance check needed yes (Attach written request) no

Instructional Objectives of Trip/Curriculum Connections: _____

- Required Attachments:
- ^{NA} Transportation Request Form
 - Itinerary/Supervision Form
 - Manifest/Roster Form

If applicable:
 Advance check request with amount, full vendor name and address and purpose of check.

Principal _____ Date _____	Approved	Disapproved
Director of P.E. & Athletics (as applicable) _____ Date _____	Approved	Disapproved
^{DEPUTY} Assistant Superintendent <u>[Signature]</u> Date <u>6/2/22</u>	Approved	Disapproved
Superintendent <u>[Signature]</u> Date <u>6/2/22</u>	Approved	Disapproved
Board of Education _____	Approved	Disapproved
Comments: _____		